



Office of the councillors of
Tarakeswar Municipality

S.T.D.-03212 -

PHONE: TKR 276105/276408/2788

P. O. : Tarakeswar * Dist. : Hooghly

Memo no.: TM/PWD/TND-33/19-20/2

Dated.- 13/7/19.

Expression of Interest

Chairman , Tarakeswar Municipality invites expression of interest from interested resourceful bonafide agencies having experience in similar nature of works for preparation of detailed project report of the Approach Road with Bridge over Irrigation canal for Housing of Urban Poor (Special) projects to be incorporated under Central/ State/ Own Fund, within Tarakeswar Municipality.

1. Scope of Work:

The scope of work shall be as follows.

1. The consultant needs to pressure the DPR as per Operation Guidelines issued by the Urban Development & Municipal Affairs Department of the GoWB vide memo no. 390-T & CP/C- 2/1M-18/2017 dated 20.02.2017.
2. The consultant is required to prepare the detail drawings of individual components of the proposals, along with the layout drawings. In this respect it is mandatory, that the consultant shall preliminary visit the said sites prior to preparation of the project proposals.
3. The consultant is also required to prepare the detail estimates as per latest PWD schedule for individual components as well as site components based upon layout plans.
4. The consultant shall be solely responsible in getting the DPR vetted from the MED & KMDA under Municipal Affairs Department. Hence, any further rectification as per directives of UD & MA shall also be under the scope of the consultant.
5. The consultant should be able to submit the complete DPR within 21 days of receiving the work order for the same.

2. Project Components:

The project components or proposals shall be furnished the engaged consultant based on finalization of the same from the Tarakeswar Municipality. It shall consist of two parts.

- a) Approach road (both side of Bridge) of HUP (Special) Project.
- b) R.C. Bridge etc.

Cont.---Page-2



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(2)

3. Total Project Cost:

The total project cost shall be reached based on the estimate prepared by the engaged consultant in course of the DPR. The consultant is required to submit his remuneration percentage of the total project cost.

4. Submission of Tender:

The Bidder shall submit two separate envelopes/ packages which shall contain the following:

a) Technical envelope the "Technical Proposal" comprising of the following.

I) Applicant Profile:

1	Name of the firm :	
2	Address for reference :	
3	Phone No :	
4	E-mail :	
5	Name of the contact person :	
6	Year of establishment :	
7	GST Registration No :	
	No. of offices (if applicable) :	
	India	
	Abroad	
8	Presence in how many states of India (if applicable) :	

II) Statement on Annual Turnover from Contractual Business :

This is to certify that the following statement is the summery of the audited Balance sheet arrived from contractual Business in favour of _____ for the three consecutive years.

Sl No.	Financial Year	Turnover (rounded of)	Remarks
1	2016-2017		
2	2017-2018		
3	2018-2019		
	Total		

Cont.---Page-3



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(3)

III) Completion Certificate (separate form attached for each completed work)

1	Name of the work :	
2	Name of the client with address, phone No. and E-mail address	
3	Brief description of the project :	
4	Cost of the Project :	
5	Contractual amount (for consultancy service) :	
6	Date of commencement of consultancy job :	
7	Date of completion of consultancy job :	

IV)Key personnel :

Key personnel	Name	Educational qualification	Year of experience

V) Declaration :

I hereby declare that all the statements made above are true to my knowledge. I also understand that any discrepancy found in the above statement will render me liable for cancellation of my tender.

Signature of the Bidder with Seal

- b) Financial envelope earmarked as the "Financial Proposal" comprising of the percentage rate over the total project cost along with desired payment schedule.

Cont.---Page-4



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(4)

5) Time Schedule:

PARTICULARS	DATE & TIME
Date of issue NIQ	13/7/19
Pre-bid meeting in the office of Chairman, TM	26/7/19
Last date of submission of Technical and Financial Bid	06/8/19 at 2.00 P.M
Opening of Technical Bid at the Office of the Chairman, Tarakeswar Municipality	09/8/19 at 3.00 P.M
Opening of Financial Bid at the Office of the Chairman, Tarakeswar Municipality	09/8/19 at 4.00 P.M

The financial quote shall be exclusive of all applicable taxes. The last date of submitting the sealed Quotation is on06/8/19 at 2.00 P.M

S. S. Saha
CHAIRMAN
TARAKESWAR MUNICIPALITY

Dated -

Memo no.-

Copy forwarded for information and necessary action to :-

- 1) The D.M. Hooghly, Member TDA Govt.of West Bengal, Chinsurah, Hooghly
- 2) The Director, KMDA, Unnayan Bhaban, Salt Lake City. Kolkata-91
- 3) The S.D.O. Chandannagore, & Executive Officer & Member Secretary TDA, Govt.of West Bengal, Chandannagore, Hooghly
- 4) The Executive Engineer, Hooghly Division, Municipal Engineering Directorate, Govt.of West Bengal, Tolafotok, Chinsurah, Hooghly
- 5) The Sabhapati Tarakeswar Panchayat Samity, Hooghly, Member TDA
- 6) The B.D.O, Tarakeswar, Hooghly Member TDA
- 7) The Vice-Chairman, Tarakeswar Municipality.
- 8) The Executive Officer/ Finance Officer, Tarakeswar Municipality.
- 9) Engg. Deptt./Adm. Deptt. / Accts. Deptt./ Store-in Charge, T/M
- 10) Editor, -----Paper.
- 11) Office Notice Board

S. S. Saha
CHAIRMAN
TARAKESWAR MUNICIPALITY

